

North Park Wesleyan Church Mission House Policy

A house with a special purpose and a ministry of faith and hospitality.

The "Mission House" is available as a welcome-home spot for missionaries and those individuals meeting criteria for temporary housing as established by the Local Board of Administration.

House availability for:

- #1 **Paid Staff/Interns/Volunteer Support Staff** as recommended by the Senior Pastor and approved by the LBA.
- #2 **Missionaries** home for a short term stay or overnight as they travel through the area. Wesleyan Missionaries or para church missionaries such as those from AIM, SIM, OMS, etc.
- #3 "Prophets" (II Kings 4— Elisha)
Evangelists, Speakers, Guests for short term use.
- #4 **Transition House** — NPWC attendees or those deemed possible by LBA. Those individuals or families needing short term housing between moves, etc. Can stay for a limited time only (maximum 6 months)
Special Needs — Divorce, abuse, etc.
A contract with terms established and signed by individuals.
- #5 **Personal Use** — Pastors or attendee's guests. Stay no longer than 1-2 weeks.

The LBA will adopt a housing criteria and a Mission House Coordinator's job description to include the following:

Qualifications for Coordinator

1. Interested in a missions outreach ministry. Member or nonmember, couple or single person.
2. To organize and implement policies and procedures as set forth by the LBA. Contact necessary Mission Organizations with availability of house and establish a calendar of use.
3. To serve as host or hostess for house's guests. Provide personable reception of guests. A gift of hospitality.
4. To manage "helping hands" volunteer ministry for house when projects, house preparation, routine cleaning, food preparation or relief hosting is necessary. Organizational skills needed.
5. To enforce rules of occupancy such as no use of tobacco, drugs or alcohol on church property.
6. To routinely report when the house is occupied to the LBA and the Trustees

Responsible to:

Senior Pastor, LBA and Trustees

*NPWC's Mission House provides a place for God's kingdom people. We do this out of kindness and because we sense a need and not for selfish motives. How sensitive are we going to be, especially to those who teach and preach God's word? What special needs do they have that we could meet? We have responded and now can serve and help!!

Transition Use agreement for Mission House

North Park Wesleyan Church's Mission House provides a place for God's people. We do this out of kindness and because we sense a need and not for selfish motives. House use is free.

The Mission House may be used periodically when available as a Transition House for NPWC attendees as approved by the Mission Team. These individuals or families would be in need of short term housing and would stay only for a limited time as established before the move-in. Agreed time would be from 1 week to not longer than 6 weeks. A proposed agreement will be signed by the church and the parties involved. They will agree to abide by all rules established by NPWC's Mission Team. There will be no charge for the use of the house except for the paying of utilities used.

1. If physically able, the person agrees to work 5 - 10 hours per week at the church for the extent of their stay at the Missions House. Work assignments will be established before person moves in, e.g., Cleaning duties, ministry, office work, outside work as designated, etc.
2. They will have the use of the house as their personal living quarters. The garage is used by the church for storage. They will take responsibility for keeping the dwelling and surrounding area clean and sanitary. All rubbish and garbage will be disposed of as instructed.
3. Tobacco, alcohol, illegal drugs, smoking and firearm possession or usage are prohibited on the church property.
4. House will be limited to those who have signed this agreement.
5. They will be held legally responsible for any damage caused by them or any children at the residence.
6. There will be no operation of a business on the premises.
7. They will agree to limit noise to a reasonable level and to not allow excessive noise or other activity, which will disturb the peace of neighbors, or church activities.
8. Absolutely no violence or threats of violence or abuse will be tolerated. This includes but is not limited to physical, mental, emotional or sexual abuse. Any such conduct, threat of or reason to suspect such conduct will constitute a nuisance and/or criminal activity. Immediate termination will take place.
9. No animals or pets of any kind may be kept anywhere on the premises.
10. They will report to trustee Dorothy Dye (968-2456), within 24 hours of any problems with the dwelling, or appliances that are not in good working condition.
11. Be prepared for any periodic inspections to the residence. There will be at least one-hour notice given.
12. The house is furnished and a limited amount of other furnishings will be allowed. Food and personal items are their responsibility.
13. All expenses of the utilities are the responsibility of the occupants and need to be paid on a timely basis.

Signed _____

Date(s) approved _____

Mission House Coordinator _____

Pastor _____ Date _____